



MOORE STEPHENS TILLER LLC
CERTIFIED PUBLIC ACCOUNTANTS AND BUSINESS ADVISORS

Senior tax staff exhibit the ability to perform most engagement assignments with little supervision and deliver quality service to clients. They direct and review the work of staff accountants and keep the manager or partner informed of matters.

Responsibilities include:

- Interacting with clients, client personnel and others to obtain information essential to completion of the tax services
- Preparation of individual, corporate, partnership fiduciary, tax-exempt and other types of tax returns and perform basic tax research
- Preparation of income tax projections
- Responding to tax notices and inquiries from taxing authorities
- Either as a Supervisor or a member of an engagement team, assist other team members in their performance of preparation of tax returns and act as a technical resource for them
- Possess a working knowledge of firm technology, including the use of applications for engagement management, depreciation, research, document storage, time and billing, and Microsoft Office's Outlook, Word, and Excel
- Provide leadership and training to staff accountants

Working Conditions or Expectations include:

- Involves work in Firm's office or on the client's premises. Overnight travel for client service is expected to be minimal or nonexistent
- Expected to achieve minimum billable hours in the 1,600 to 1,800.
- Senior auditors are expected to remain knowledgeable of new technical developments and leading edge technologies that are of interest to the firm

Requirements or Qualifications include:

- BS/BA degree in Accounting OR a Graduate degree in Audit/Accounting
- +2 years recent public accounting experience
- Passed the Uniform CPA exam or eligible to sit for the exam
- Must be able to work in United States
- Strong analytical and report writing skills
- Strong motivation to provide quality client service and meet deadlines
- Ability to mentor and train others

Our compensation is competitive and is based on qualifications and experience. In addition to a truly pleasant work environment, we provide comprehensive benefit packages and continuous training.

Send resume via email to careers@mstiller.com with **TAX SENIOR** and **OFFICE LOCATION** on the subject line.

Moore Stephens is an Equal Opportunity Employer.

The Firm's management has the right to revise this job description at any time and is not intended as a contract for employment.